

# Larimer Emergency Telephone Authority

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## Meeting Minutes January 5<sup>th</sup>, 2011

### 1. Call to Order/roll call

Meeting was called to order at 0932

#### **PRESENT:**

Chairman Harrison, Vice Chair Baudek, Treasurer Westbrook, Director Kufeld, Director Charles, and Director Leshner

#### **STAFF:**

Executive Director Culp

#### **ABSENT:**

Director Nelson (Excused), Attorney John Frey (Excused)

#### **COMMISSIONER LIAISON:**

Commissioner Donnelly was not present

### 2. Public Comment

Chairman Harrison opened the floor to the public for comments to the Board on items not on the agenda. No comments presented.

### 3. Review of the agenda

The agenda was reviewed for any changes or additions. There were no changes or additions to the agenda.

### 4. Financial Report

Executive Director Culp reported that the financial reports for November, budget vs. actual, check detail, deposit detail, and detail report of all financial accounts were included in the packets distributed to the Board on December 30<sup>th</sup> 2010.

Exec. Director Culp highlighted the income received accounts, and the expenditure accounts for Coplink as well as for the upgrade to the Fort Collins phone system.

### 5. Consent Agenda

- a. Approval of December meeting minutes
- b. Approval of November finance report
- c. Approval of November deposits and bills

Treasurer Westbrook moved for approval of the consent agenda. Director Charles seconded the motion.

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UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Harrison, Vice Chair Baudek, Treasurer Westbrook, Director Kufeld, Director Charles and Director Leshner. **NOES:** None. **ABSENT:** Director Nelson **ABSTAIN:** None

## 6. Election of Officers

Chairman Harrison held election of Officers all for one year terms.

Nominations are open for Chairman. Director Leshner nominated Dennis Harrison, Director Westbrook seconded the nomination.

Nominations are open for Vice Chair. Chairman Harrison nominated Director John Baudek. Director Kufeld seconded. No further nominations heard.

Nominations are open for Secretary. Chairman Harrison nominated Director Kufeld, Vice Chair Baudek seconded.

Nominations are open for Treasurer. Chairman Harrison nominated Director Westbrook for Treasurer. Seconded by Vice Chair Baudek.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Harrison, Vice Chair Baudek, Treasurer Westbrook, Director Kufeld, Director Charles and Director Leshner. **NOES:** None. **ABSENT:** Director Nelson **ABSTAIN:** None

## 7. Meeting Adjournment

With no further items on the agenda for consideration, the Board Chair called for the meeting to be adjourned at 9:51 am.