

Larimer Emergency Telephone Authority

Meeting Minutes May 5th, 2010

1. Call to Order/roll call

Meeting was called to order at 0831

PRESENT: Chairman Harrison, Vice Chair Baudek, Treasurer Westbrook, Secretary Smith, Director Leshner, and Director Kufeld, (6)

STAFF: Attorney John Frey and Executive Director Culp (2)

ABSENT: Director Charles (1)

COMMISSIONER LIAISON: Commissioner Donnelly (absent)

2. Public Comment

Chairman Harrison opened the floor to the public for comments to the Board on items not on the agenda. No comments presented.

3. Review of the agenda

The agenda was reviewed for any changes or additions. Vice Chair Baudek requested to add CopLink Violations under Old Business.

4. Financial Report

Executive Director Culp presented the financial report, budget vs. actual, check detail, deposit detail, and detail report of all financial accounts.

No questions on the financial report received.

Mr. Alan Holmberg presented the LETA Annual Report and the LETA Annual Audit to the Board of Directors. Mr. Holmberg discussed the current internal controls, lock box, financial statements being viewed by the Treasurer, monthly reports being viewed by all of the Board members.

Mr. Holmberg also discussed the investment in Corporate Bonds. He stated as long as they are a AAA rating that is fine however these need to be watched carefully.

5. Consent Agenda

- a. Approval of April meeting minutes
- b. Approval of March finance report

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- c. Approval of March deposits and bills

Director Kufeld a motion to approve the consent agenda, Treasurer Westbrook seconded the motion.

UNANIMOUS PASSED on the following vote: **AYES:**Chairman Harrison, Vice Chair Baudek, Treasurer Westbrook, Secretary Smith, Director Kufeld, and Director Lesher. **NOES:** None. **ABSENT:** Director Charles **ABSTAIN:** None

6. Old Business

a. Prepaid Wireless Legislation

SB 120 was amended on the House floor and was sent back to the Senate for approval on the amendment. The Senate approved the amendment and the bill passed the Senate during the LETA Board meeting.

b. Proposition 101

The LETA Board will be watching all activities on this amendment closely.

c. FCC Broadband Plan

Exec. Dir Culp reported that the FCC plan is just a plan that should be considered in BETA. Not a law or regulation. Congress will need to initiate legislation and the FCC needs to implement rule making. The FCC will initiate 64 rule makings to start implementing parts of the plan. Exec. Dir reported that she will advise the Board as rules are being proposed so LETA can submit comments accordingly.

d. Coplink Violations

Vice Chair Baudek expressed concerns about the rules around sharing the data in COPLINK with federal agencies that might be working a case that is critical to our area. Vice Chair Baudek asked how information could be shared under the current operating guidelines for Coplink. Exec. Dir Culp responded that if there is a current and active case between local and federal agencies, information that is contained in the report would be released and shared between agencies. However, local law enforcement cannot release information that is contained in Coplink for a case that a federal agency is working that is outside of our jurisdiction.

7. Executive Director Report

Project updates

a. Dashboard

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Exec. Dir Culp stated she was hoping for completion by end of April however we had some slow down with the project team responding to requests in a timely fashion. We can only move as fast as they respond to requests from LETA. Completion date is unknown at this time.

b. ENS

Our agencies used the system three times since the last Board meeting. All were involving a police incident in Fort Collins.

The following GEO tests were conducted over the last month:

LETA:	0
Loveland:	6
Fort Collins:	22
Larimer County:	1
CSU PD:	12
Estes Park:	9

c. Pictometry

Pictometry training took place on April 19th – April 21st. The training was open to all of our Government partners. Our government partners received a hard drive that contained imagery, software, and detailed instructions on how to deploy the tool.

The agencies that need additional follow up on the project: Berthoud PD, Town of Berthoud, Berthoud Fire, Johnstown Fire.

All agencies have been asked to determine their needs for online license access for the on line application. Beyond providing additional support as well as on line access, LETA is complete on this project.

d. Fort Collins Phone system upgrade

LETA released a request for Quotes. The date of return was set at May 31st 2010 due to the requirements listed in the request. Anticipated meeting for full discussion and staff recommendation: June.

8. Attorney Report

a. Pictometry IGA / COPLINK IGA

Attorney John Frey reported the Pictometry IGA, even though deadlines were set for comments, was circulated for final signatures and comments surfaced at that time. The Pictometry IGA is being re-worked based on the comments from Loveland and will be sent out again for consideration.

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9. New Business

a. Next Gen Partner Program

Executive Director Culp reported that she was contacted by National NENA asking her if the State of Colorado would be interested in working through the Next Gen Transition HandBook with the Next Gen partner program. The handbook outlines several steps that a State / agency needs to consider during their preparation for Next Gen 911 as well as the transition and the implementation of a Next Gen 911 system. Exec. Dir Culp accepted the request and has selected a small group of Colorado representatives to join in the discussions. Exec. Dir Culp has included Attorney John Frey as a key individual to be engaged in the process. The LETA Board agreed and supported the involvement of Staff and Attorney in this Statewide Project.

10. Adjourn

With no further items on the agenda for the LETA Board to consider, Chairman Harrison called for the meeting to adjourn. Meeting adjourned at 09:42