



Board Packet

Meeting Subject:

Larimer Emergency Telephone Authority

Location:

LETA – Board Room
4867 Venture Dr
Johnstown, CO 80534

Virtual Meeting Link:

<https://teams.microsoft.com/meet/27348224684500?p=Nh55011YwnAhSPX1EX>

Meeting ID: 273 482 246 845 00

Passcode: YS2NG9Ga

Meeting Contact:

Kimberly Culp 970-556-0269

Date:

06/03/26

Time:

Open house
0830-0900

Board Meeting

0900-1030

AGENDA ITEMS

1. CALL TO ORDER | ROLL CALL

Board Chair, Steve Charles calls the meeting to order and completes the roll call of members present.

Steve Charles		Chair	Tim Doran		Director
Joe Shellhammer		Vice Chair	Marc Barker		Director
James Robinson		Treasurer	Justin Allar		Director
Ian Stewart		Secretary			

2. REVIEW OF THE AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

3. PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome, and the time allotted per person is 3 minutes.

Comments from the public are allowed during public comments. If additional comment or input is needed before a decision is made, the Board members should move the agenda item to a future meeting to allow additional discussion or a special committee to study the item.

The Board has the right to invite anyone to speak, whom it wishes to hear from, but this must be done by unanimous or majority vote.

At no time shall the public inject comment during the Board meeting or discussion on agenda items.

4. BOARD ACTION

a. EMD Recognition

i. EMD Exemplary Calls

1. Jessie Howard

BOARD ACTION: Staff Recommends the LETA Board Chair reads a portion of [Resolution 2026-04](#)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LARIMER EMERGENCY TELEPHONE AUTHORITY THAT:

1. The Board of Directors hereby formally recognizes Jessie Howard for her exemplary performance and professionalism in the handling of the February 9, 2026 medical emergency call.
2. The Board commends Jessie Howard for demonstrating outstanding communication skills, emotional intelligence, protocol adherence, composure under pressure, and dedication to public service.
3. The Board expresses its appreciation for Jessie Howard's commitment to excellence in emergency medical dispatch protocols and for representing the mission and values of LETA in service to the community.

The Board directs that a copy of this Resolution be presented to Jessie Howard and entered into the official records of the Authority in recognition of her exemplary service

The Board Chair calls for a motion to adopt Resolution 2026-04. If passed, the meeting will pause for presentation of the resolution and photos.

2. Stephanie Heaton

BOARD ACTION: Staff Recommends the LETA Board Chair reads a portion of [Resolution 2026-05](#)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LARIMER EMERGENCY TELEPHONE AUTHORITY THAT:

1. The Board of Directors hereby formally recognizes Stephanie Heaton for her exemplary performance and professionalism in the handling of the April 10, 2026 medical emergency call.
2. The Board commends Stephanie Heaton for demonstrating outstanding communication skills, composure under pressure, protocol adherence, compassion, patience, and exceptional lifesaving instruction during a complex and evolving medical emergency.
3. The Board expresses its appreciation for Stephanie Heaton's commitment to excellence in emergency communications and for exemplifying the mission, professionalism, and values of LETA in service to the community.

The Board directs that a copy of this Resolution be presented to Stephanie Heaton and entered into the official records of the Authority in recognition of her exemplary service.

The Board Chair calls for a motion to adopt the Resolution 2026-05. If passed, the meeting will pause for presentation of the resolution and photos.

- b. Project Completion**
 - i. [Hwy 36 Estes to Longmont](#)

BOARD ACTION: Staff Recommends the Board reads a portion of [Resolution 2026-03](#).

WHEREAS, the Board further recognizes the collaborative efforts, technical expertise, leadership, and sustained commitment of numerous organizations, agencies, and individuals who contributed to the planning, coordination, development, and advancement of the Highway 36 resiliency initiative, including representatives of NextLight, Trailblazer Broadband, Platte River Power Authority, the Colorado Department of Transportation, and LETA staff; and

WHEREAS, the Board specifically recognizes the following individuals for their contributions to regional coordination, infrastructure planning, technical development, operational support, and public safety communications resiliency efforts:

NextLight

- Justin Miller
- Anthony Yacovella
- Jorge Ramos
- Eddy Nevarez
- Tony Medina
- Wayne Niston
- Ian Carmichael
- Juan Garcia
- Jim Guist
- Dennis Pappas
- Chris Downing

Trailblazer Broadband

- Reuben Bergsten
- Joe Lockhart
- Skye Stiner

Platte River Power Authority

- Zach Hall

Colorado Department of Transportation

- Michael Lopez
- Eric Vigil
- Leslie Gaylord
- Jill Scott
- Allie Axley
- Mark Grotheen
- Jose Segovia

Larimer Emergency Telephone Authority

- Dominic Streeb

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LARIMER EMERGENCY TELEPHONE AUTHORITY THAT:

1. The Board formally recognizes and expresses its appreciation for the interagency cooperation, technical leadership, and regional partnership demonstrated throughout the development of the Highway 36 communications resiliency initiative.
2. The Board affirms its support for continued efforts to improve communications resiliency, redundancy, survivability, and geographic diversity for public safety systems serving Larimer County, the Estes Valley, and surrounding mountain communities.
3. The Board recognizes the Highway 36 communications resiliency initiative as an important regional public safety infrastructure effort that strengthens emergency preparedness, continuity of operations, and long-term communications reliability for the communities served by LETA and its partner agencies.

The Board directs that this Resolution be entered into the official records of the Authority and shared with participating agencies and project stakeholders in recognition of their contributions to regional public safety and communications resiliency.

The Board Chair calls for a motion to adopt the Resolution 2026-03. If passed, the meeting will pause for presentation of the resolution and photos with each group.

c. [Annual Audit](#)

Alanna with Anderson and Whitney will present the Annual Audit to the LETA Board of Directors.

BOARD ACTION: Staff Recommends the LETA Board Chair call for a motion to adopt the Annual Audit.

5. FINANCIAL REVIEW

[Review of the March and April Finance Report.](#)

6. CONSENT CALENDAR

- a. [Approval of April meeting minutes](#)
- b. Approval of March and April finance report
- c. Approval of March and April and bills report

BOARD ACTION: Staff Recommends the LETA Board Chair call for a motion to adopt the consent calendar.

7. OLD BUSINESS

a. CAD to CAD Project

CentralSquare is currently developing a REST API, which will be the only supported method for future CAD-to-CAD integrations within their platform.

At this time, no release timeline has been provided for the REST API.

There is no immediate vendor solution available today that meets the requirements for CAD-to-CAD integration with CentralSquare.

The path forward is dependent on:

1. CentralSquare releasing the REST API
2. Vendors aligning to that API
3. Continued evaluation of alternative approaches (First Due)

b. CenturyLink

i. Tariff | Improvement Plan Filing

CenturyLink filed a new tariff with the Colorado Public Utilities Commission to implement a new improvement plan that is expected to extend for an additional two-year period.

LETA will remain actively engaged in the PUC process through the CCOA to ensure that what is proposed translates into actual operational improvements.

CenturyLink has committed to weekly hearings with all parties that have intervened. LETA Staff is participating in the meetings and seeking to obtain clarity on project scope, impact, and pricing.

c. Redundant Emergency Alert System (RAVE)

We are operational on the RAVE system and could use the system as a redundant solution.

Completed:

- All pre-planned evacuation and incident polygons have been built into the system

- 911 data have been integrated to support location-based alerting
- Commercially available data has been incorporated to enhance coverage and targeting accuracy
- Alert templates

In Progress:

- FEMA IPAWS secondary certification
- Integration of opt-in notification data

8. STAFF COMMUNICATION

[Staff Written Report](#)

9. LETA BOARD COMMUNICATION

10. ADJOURN BUSINESS MEETING

2026 Meeting Schedule

February 4 th	0900-1030	LETA – 4867 Venture Dr
April 1 st	0900-1030	LETA – 4867 Venture Dr
June 3 rd	0900-1030	LETA – 4867 Venture Dr
August 5 th	0900-1030	LETA – 4867 Venture Dr
October 7 th	0900-1400	LETA – Retreat @4867 Venture Dr
December 2 nd	0900-1030	LETA – 4867 Venture Dr

2026 Board Member Terms

Justin Allar	Director	01/01/2025	12/31/2026
Marc Barker	Director	01/01/2025	12/31/2026
Tim Doran	Director	01/01/2026	12/31/2027
Joe Shellhammer	Vice Chair	01/01/2025	12/31/2026
James Robinson	Treasurer	01/01/2025	12/31/2026
Steve Charles	Chair	01/01/2026	12/31/2027
Ian Stewart	Secretary	01/01/2026	12/31/2027
Tracy Oldemeyer	Legal Counsel	N/A	N/A
Kimberly Culp	Chief Executive Officer	N/A	N/A
Val Turner	Chief of Staff	N/A	N/A
Ben Butterfield	GIS Manager	N/A	N/A
Dominic Streeb	System Admin	N/A	N/A
Bekah Rumfelt	GIS Analyst	N/A	N/A
Haley Pittman	Operations Admin	N/A	N/A
Bryana Kirchner	EMD Manager	N/A	N/A