



LETA Meeting Minutes

Date: 12/04/24

1 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. All board members present.

Steve Charles	x	Chair	Dan Coldiron	x	Director
Joe Shellhammer	x	Vice Chair	Jarrold Poley	x	Director
James Robinson	x	Secretary	Marc Barker	x	Director
Justin Allar	x	Treasurer	Ian Stewart	x	Director

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp.

2 REVIEW OF THE AGENDA

No additions.

3 PUBLIC COMMENT

No comments.

4 FINANCIAL REVIEW

CEO Culp reviewed the September and October finance reports with the board. No significant changes to report. No questions from the board.

5 CONSENT CALENDAR

- a. Approval of October 2nd meeting minutes
- b. Approval of September and October finance reports
- c. Approval of September and October deposits and bill reports
- d. Approval of Resolution 2024-12 CEO Contract
- e. Approval of Resolution 2024-13 Adopting LETA Policy Manual

Chair Charles called for a motion to approve the consent calendar. Treasurer Allar made the motion to approve. Director Barker seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 RECOGNITION

LFRA Battalion Chief Carmosino was recognized for his contribution to the Emergency Telecommunicator Course through site tours and educating new 911 dispatchers on fire operations.

7 2025 BUDGET OVERVIEW

CEO Culp reviewed larger budget items in the 2025 budget including the CenturyLink tariff and the Venture backroom. Chief Charles asked how much of the project funds from 2024 would be carried over to 2025. CEO Culp advised that approximately \$3 million would be carried over after construction costs and backup PSAP buildout.

8 PUBLIC HEARING ON THE 2025 BUDGET

No comments.

9 ADOPTION OF THE 2025 LETA BUDGET

Chair Charles called for a motion to approve the 2025 budget. Vice Chair Shellhammer made the motion to approve. Director Stewart seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** None **ABSTAIN:** None

10 BOARD ACTION

a. Appropriation Resolution

CEO Culp explained the appropriation resolution identifies the amounts required for lease payments.

Chair Charles called for a motion to approve the appropriation resolution. Secretary Robinson made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** None **ABSTAIN:** None

b. Radio Funding

CEO Culp reviewed previous concerns and support for radio funding.

Treasurer Allar voiced his support for funding radios and suggested that LETA break up ½ of the annual budget cost of radios amongst numerous years. CEO Culp stated that LETA already plans for and manages projects that way and would spread the cost across multiple years.

Vice Chair Shellhammer voiced Larimer County's concern with funding radios. He believes the agencies are responsible for budgeting those big-ticket items and that there are too many unknowns facing LETA right now. Larimer County would be against funding radio consoles.

Director Stewart voiced his support for funding radios due to the lack of funding in Estes Park. He suggests the LETA Board consider a one-time payment for radio consoles, managing it for 10 years, and send notice to the agencies that they are responsible for the cost in 10 years.

Chair Charles voiced his concerns including ensuring that the LETA Board does not become a funding window, how to make this project fair and equitable for the agencies that do not wish to participate, if the LETA Board would be willing to raise the local 911 surcharge down the road if they approve radio funding.

Director Coldiron voiced that the City of Loveland is in the same financial position as the City of Fort Collins. He suggested grant funding, spreading out the cost amongst more years, and continue to reevaluate, quarterly, other unknown costs to LETA as there are still a couple years before the radio funding would be needed.

Secretary Robinson suggested that if the LETA Board does want to take the risk of funding radios, he would rather go in on all technology, and have the LETA Board fund CAD in addition to radios.

Director Barker believes that request to fund radios is an attempt to bail out agencies that haven't properly budgeted for capital expenses. He does believe there are funding options presented vs. an all or nothing approach.

Director Poley voiced that he was on the fence on the issue.

The LETA Board agreed not to vote on the issue as more information is needed. They requested further discussion be scheduled.

11 OLD BUSINESS

a. HR Update

CEO Culp advised that this project is on schedule and LETA transition on December 15th.

b. Building Update

CEO Culp stated that this project is on schedule and under budget. The backup PSAP will be out of service for the month of February for the move. CEO Culp advised that the business side of LETA will be moving in March with the State taking over in ~April.

12 NEW BUSINESS

a. National Park Service (NPS) contracting with LETA



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CEO Culp advised that NPS would like to contract with LETA and become a secondary PSAP. NPS has secured funding through the Rocky Mountain Conservancy. If approved by the LETA Board, this project would begin in February, before their summer season begins.

This project would not impact the previous radio discussion, EPECC dispatching for NPS after-hours, or the ability to get grant funding. NPS will not be a signatory to LETA's IGA, it would just be a service agreement.

13 STAFF COMMUNICATION

No comments

14 LETA BOARD COMMUNICATION

No comments

15 BUSINESS MEETING ADJOURNMENT FOR EXECUTIVE SESSION

Jackson County IGA Issue: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding Section VII of LETA's Fifth Amended Intergovernmental Agreement and Jackson County's obligations thereunder, and under Colorado Revised Statute § 24-6-402(4)(e) to determine the Board's position on matters regarding Section VII(2) of LETA's Fifth Amended IGA that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

Barker, Allar. All in favor.

Chair Charles calls for a motion to enter into Executive Session for the Jackson County IGA issue listed above. Director Barker made the motion to enter into Executive Session. Treasurer Allar seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron, Secretary Robinson and Director Stewart. **NOES**: None **ABSENT**: None **ABSTAIN**: None

LETA's PUC Complaint against CenturyLink: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding the remedies LETA seeks against the BESP and under Colorado Revised Statute § 24-6-402(4)(e) to determine the Board's position on matters in PUC Proceeding No. 24F-0470T that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

Chair Charles calls for a motion to enter into Executive Session for the PUC Complaint listed above. Vice Chair Shellhammer made the motion to enter into Executive Session. Director Stewart seconds. All in favor.



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** None **ABSTAIN:** None

Regular business meeting adjourned at 10:40 am.