# LETA Board Meeting Minutes

**Meeting Subject**:
Larimer Emergency Telephone Authority

**Location**:
LETA – Board Room
4867 Venture Dr
Johnstown, CO 80534

**Meeting Contact**:
Kimberly Culp

**Date:**
06/03/26

**Time:**
**Open House**
0830-0900

**Board Meeting**
0900-1030

**AGENDA ITEMS**

1. **CALL TO ORDER | ROLL CALL @ 0900**
   Called to order @ 0901 by Chair Charles. All board members present.

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|---|---|---|---|---|---|
| Steve Charles | X | Chair | Tim Doran | X | Director |
| Joe Shellhammer | X | Vice Chair | Marc Barker | X | Director |
| James Robinson | X | Treasurer | Ian Stewart | X | Secretary |
| Justin Allar | X | Director | | | |

2. **REVIEW OF THE AGENDA**
   No additions/changes

3. **PUBLIC COMMENT**
   No comments

4. **BOARD ACTION**
   a. **EMD Recognition**
      i. **EMD Exemplary Calls**
         LETA's COS, Val Turner, presented exemplary recognition to EMD's Jessie Howard and Stephanie Heaton.

Chair Charles calls for a motion to approve Resolution 2026-04 recognizing Jessie Howard's exemplary call. Chair Charles made the motion to approve. Vice Chair Shellhammer seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, and Director Baker. NOES: None ABSENT: None. ABSTAIN: None

Chair Charles calls for a motion to approve Resolution 2026-05 recognizing Stephanie Heaton's exemplary call. Director Doran made the motion to approve. Director Allar seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, and Director Baker. NOES: None ABSENT: None. ABSTAIN: None

**b. Project Completion**

i. **Hwy 36 Estes to Longmont**

CEO Culp informed the board that the Hwy 36 fiber project was complete. She acknowledged the work of partner agencies including NextLight, CDOT, Estes Park Trailblazer, and PRPA. Director Barker, Secretary Stewart, and Treasurer Robinson all commended CEO Culp's leadership and vision on this project and thanked her for her work.

Chair Charles calls for a motion to approve Resolution 2026-03 recognizing the regional collaboration, leadership, and public safety significance of the Hwy 36 Communications Resiliency Project. Secretary Stewart made the motion to approve. Treasurer Robinson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, and Director Baker. NOES: None ABSENT: None. ABSTAIN: None

**c.** Annual Audit

CPA with Anderson & Whitney reviewed the 2025 Annual Audit and Financial Statements with the LETA Board. No questions from the board.

Chair Charles calls for a motion to approve the 2025 Annual Audit. Director Barker made the motion to approve. Director Doran seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, and Director Baker. NOES: None ABSENT: None. ABSTAIN: None

**5. FINANCIAL REVIEW**

CEO Culp reviewed the March and April finance reports. No questions from the board.

**6. CONSENT CALENDAR**

**a. Approval of April meeting minutes**

Chair Charles calls for a motion to approve the April meeting minutes. Vice Chair Shellhammer made the motion to approve. Director Allar seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker. NOES: None ABSENT: None. ABSTAIN: None

**b. Approval of March and April finance report**

Chair Charles calls for a motion to approve the March and April finance report. Director Allar made the motion to approve. Secretary Stewart seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker. NOES: None ABSENT: None. ABSTAIN: None

**c. Approval of March and April bills report**

Chair Charles calls for a motion to approve the March and April bills report. Director Barker made the motion to approve. Director Allar seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker. NOES: None ABSENT: None. ABSTAIN: None

Chair Charles calls for a motion to approve the consent calendar. Director Allar made the motion to approve. Vice Chair Shellhammer seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker. NOES: None ABSENT: None. ABSTAIN: None

## 7. OLD BUSINESS

**a. CAD to CAD Project**

CEO Culp stated that she is still trying to find a path forward. FirstDue may have a solution that would work. Conversations are ongoing.

**b. CTL Tariff | Improvement Plan**

CEO Culp advised that CCOA has intervened. CTL is proposing a Starlink at every PSAP in Colorado but has never deployed this in 911 before. Colorado would have to agree to this solution before CTL has proven success with this solution.

**c. RAVE EAS**

CEO Culp stated that LETA received the second IPAWS cert and it has been added to RAVE. She advised that she is confident that LETA now has a complete redundant EAS system. She is unaware of anyone else in the nation that has done this.

Vice Chair Shellhammer stated that IAFC made the same recommendation for redundant EAS systems for bigger cities.

## 8. STAFF COMMUNICATION

No questions/comments.

## 9. LETA BOARD COMMUNICATION

Vice Chair Shellhammer thanked LETA and LFRA for attending the Pole Hill evacuation exercise. He also thanked LETA staff for quick send and assistance during the Sedona Hills Fire.

## 10. ADJOURN BUSINESS MEETING

Chair Charles calls for a motion to adjourn. Director Allar made the motion to adjourn. Secretary Stewart seconds. All in favor. Meeting adjourned at 1008.

UNANIMOUSLY PASSED on the following vote: **AYES**: Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker. NOES: None ABSENT: None. ABSTAIN: None