

# LETA Board Packet

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**Meeting Subject:**  
Larimer Emergency Telephone Authority

**Location:**  
LETA Office  
4872 Endeavor Dr Suite 200  
Johnstown, CO. 80534

**Meeting Contact:**  
Kimberly Culp 970-962-2175

**Date:**  
2/5/2025

**Time:**  
0900-1030

## AGENDA ITEMS

### 1. CALL TO ORDER | ROLL CALL

Board Chair, Steve Charles calls the meeting to order and completes the roll call of members present.

Steve Charles		Chair	Dan Coldiron		Director
Joe Shellhammer		Vice Chair	Jarrold Poley		Director
James Robinson		Secretary	Marc Barker		Director
Justin Allar	Excused	Treasurer	Ian Stewart		Director

### 2. REVIEW OF THE AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

**Additional item under new business: Request from LFRA for LETA to release an RFP for a study regarding regionalization opportunities in systems.**

### 3. PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and the time allotted per person is 3 minutes.

**Comments from the public are allowed during public comment. If additional comment or input is needed before a decision is made, the Board members should move the agenda item to a future meeting to allow additional discussion or a special committee to study the item.**

**The Board has the right to invite anyone to speak, whom it wishes to hear from, but this must be done by unanimous or majority vote.**

**At no time shall the public inject comment during the Board meeting or discussion on agenda items.**

### 4. FINANCIAL REVIEW

[CEO Culp will present the financial report for November and December.](#)

**5. CONSENT CALENDAR**

- a. [Approval of December 4<sup>th</sup> meeting minutes](#)
- b. Approval of November and December finance report
- c. Approval of November and December and bills report
- d. [Approval of Resolution 2025 – 01 Posting public meetings](#)

**BOARD ACTION:** Staff Recommends the LETA Board Chair call for a motion to adopt the consent calendar.

**6. BOARD ACTION**

- a. Election of Officer
  - i. Chair
  - ii. Vice Chair
  - iii. Treasurer
  - iv. Secretary

**BOARD ACTION:** The Board Chair calls for nominations for Chair, Vice Chair, Treasurer, and Secretary. Once nominations are received, the Board Chair calls for a motion to approve the Officers as nominated.

**7. OLD BUSINESS**

- a. New Building update

LETA will start moving systems to the new building on February 2<sup>nd</sup>. The backup PSAP will remain operational to support CSU and their remodel project.

LETA will cut 911 over to the new building on February 20<sup>th</sup> and we will complete migrating the rest of the systems at that time.

Our goal is for the backup PSAP to be fully operational by March 1<sup>st</sup>. The new building only has 12 console positions. LETA will work on phase 2 of the PSAP build out to hopefully be completed in the 3Q 2025.
- b. National Park Service Contracting w/ LETA

This project is on hold due to funding and staff changes.
- c. Building update | Lease w/ DFPC

LETA will be turning the building over to DFPC on March 1<sup>st</sup>. DFPC and Interagency dispatch plan on being fully operational out of Endeavor Dr by April 1<sup>st</sup>.
- d. Radio Funding

The next work session regarding radio funding will be scheduled when Director Allar returns.

Motorola / Bearcom has provided an updated quote located [HERE](#) and LETA has a meeting with the radio team in March.

Description	Price
LETA Equipment and Implementation Services – AXS Upgrade & Expansion	\$1,970,396.00
Fort Collins Equipment and Implementation Services – AXS Upgrade	\$1,541,719.00
Estes Park Equipment and Implementation Services – AXS Upgrade	\$666,157.00
Larimer County Equipment and Implementation Services – AXS Upgrade	\$913,711.00
Loveland Equipment and Implementation Services – AXS Upgrade	\$1,008,437.00
CSU Equipment and Implementation Services – AXS Upgrade	\$559,305.00
Budgetary Estimate Total	\$6,659,725.00

**8. NEW BUSINESS**

**a. DHS Project**

LETA was asked to serve as an advisory agency with DHS, Department of Science and Technology as it pertains to new technology for emergency alerts.

The technology is a small puck that used the e public broadcasting network airwaves to broadcast a WEA.

LETA partnered with LFRA, BFPD, WFPD, WSFPD to place 6 units in the field and conduct testing. All tests were successful.

Next Phase. LETA is working on a letter of support for the ongoing research and development of the technology including for the software to be available as a redundant alerting tool for all IPAWS channels.

**b. LETA owned fiber**

LETA is in conversations with Pulse regarding selling the LETA owned fiber. This will be a 4Q25 proposal for LETA to consider.

LETA is in conversations with CDOT to lease fiber from Estes to Lyons on Hwy 36 to complete the fiber ring out of Estes Park. LETA has started conversations with Longmont to close the gap from Lyons to Longmont. Our goal is to complete this project by 2Q25.

**c. RTIC Lease @ Venture Dr**

Vice Chair Shellhammer will be presenting a request to the LETA Board of Directors to lease space at Venture Dr for a real time information center (RTIC). The lease

agreement would be for \$0.00 per square foot to allow the RTIC to establish their operation and continue to work through details with partner agencies.

**d. Legislation Update**

Two bills that impact 911 have been introduced.

[SB 25-060](#): Obstructing government operations.

The Colorado Council of Authorities (CCOA) has taken a position of support with this legislation. LETA is a voting member of the CCOA and LETA Staff will be offering testimony in committee.

[HB 25-449](#): Inclusive language emergency alerts

The Colorado Council of Authorities (CCOA) is working on amendments. The bill requires ALL emergency alerts to be sent in multiple languages and ASL in the same method as the English alert.

**e. LFRA Request**

**Additional item under new business: Request from LFRA for LETA to release an RFP for a study regarding regionalization opportunities in systems.**

**9. STAFF COMMUNICATION**  
**STAFF WRITTEN REPORT**

LETA's CEO is speaking at CEMA in February  
LETA's Operation Admins are speaking at Navigator in April

**10. LETA BOARD COMMUNICATION**

**11. ADJOURN BUSINESS MEETING AND ENTER INTO EXECUTIVE SESSION FOR TWO ITEMS:**

Jackson County IGA Issue: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding Section VII of LETA's Fifth Amended Intergovernmental Agreement and Jackson County's obligations thereunder, and under Colorado Revised Statute § 24-6-402(4)(e) to determine the Board's position on matters regarding Section VII(2) of LETA's Fifth Amended IGA that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

**Sheriff Poley may not participate in this portion of the Executive Session due to his conflict of interest.**

LETA's PUC Complaint against CenturyLink: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding the remedies LETA seeks against the BEBP and under Colorado Revised Statute § 24-6-402(4)(e) to determine the Board's position on

matters in PUC Proceeding No. 24F-0470T that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

**16 ADJOURN EXECUTIVE SESSION**

**17 REJOIN BUSINESS MEETING**

**18 ADJOURN BUSINESS MEETING**

**2025 Meeting Schedule**

February 5 <sup>th</sup>	0900-1030	LETA – 4872 Endeavor Dr
April 2 <sup>nd</sup>	0900-1030	LETA – 4867 Venture Dr
June 4 <sup>th</sup>	0900-1030	LETA – 4867 Venture Dr
August 6 <sup>th</sup>	0900-1030	LETA – 4867 Venture Dr
October 1 <sup>st</sup>	0900-1500	LETA – Retreat @4867 Venture Dr
December 3 <sup>rd</sup>	0900-1030	LETA – 4867 Venture Dr

**2025 Board Member Terms**

Justin Allar	Treasurer	01/01/2025	12/31/2026 – 3 <sup>rd</sup> term
Marc Barker	Director	10/01/2023	12/31/2026 – 1 <sup>st</sup> term
Dan Coldiron	Director	01/01/2024	12/31/2025 – 3 <sup>rd</sup> term
Joe Shellhammer	Vice Chair	01/01/2025	12/31/2026 – 2 <sup>nd</sup> Term
James Robinson	Secretary	01/01/2025	12/31/2026 – 2 <sup>nd</sup> Term
Steve Charles	Chair	01/01/2024	12/31/2025 – 8 <sup>th</sup> term
Ian Stewart	Director	01/01/2024	12/31/2025 – 1 <sup>st</sup> term
Jarrold Poley	Director	11/01/2023	12/31/2025 – 1 <sup>st</sup> term
Tracy Oldemeyer	Legal Counsel	N/A	N/A
Kimberly Culp	Chief Executive Officer	N/A	N/A
Prashant Thapaliya	GIS Technician	N/A	N/A
Val Turner	Chief of Staff	N/A	N/A
Ben Butterfield	GIS Manager	N/A	N/A
Dominic Streeb	IT Analyst	N/A	N/A
OPEN	System Admin	N/A	N/A
Bekah Rumfelt	GIS Analyst	N/A	N/A
Haley Pittman	Operations Admin	N/A	N/A
David Clarke	Operations Admin	N/A	N/A