



LETA Meeting Minutes

Date: 02/05/25

1 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. All board members present.

Steve Charles	x	Chair	Dan Coldiron	x	Director
Joe Shellhammer	x	Vice Chair	Jarrold Poley	x	Director
James Robinson	x	Secretary	Marc Barker	Excused	Director
Justin Allar	Excused	Treasurer	Ian Stewart	x	Director

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp.

2 REVIEW OF THE AGENDA

CEO Culp requested an additional item under New Business: Request from LFRA for LETA to release an RFP for a study regarding regionalization opportunities.

Chair Charles called for a motion to add LFRA's request to New Business. Director Robinson made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

3 PUBLIC COMMENT

No comments.

4 FINANCIAL REVIEW

CEO Culp reviewed the November and December finance reports with the board. No significant changes to report. No questions from the board.

5 CONSENT CALENDAR

- a. Approval of December 4th meeting minutes
- b. Approval of November and December finance reports
- c. Approval of November and December deposits and bill reports
- d. Approval of Resolution 2025-01 Posting public meetings



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Chair Charles called for a motion to approve the consent calendar. Vice Chair Shellhammer made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

6 BOARD ACTION

a. Election of Officers

i. Chair

Nominations: Chair Charles nominated by Vice Chair Shellhammer. No other nominations received. Director Robinson seconds the nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

ii. Vice Chair

Nominations: Vice Chair Shellhammer nominated by Director Stewart. No other nominations received. Director Robinson seconds the nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

iii. Treasurer

Nominations: Secretary Robinson nominated himself. No other nominations received. Vice Chair Shellhammer seconds the nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

iv. Secretary

Nominations: Vice Chair Shellhammer nominates Director Stewart. No other nominations received. Director Coldiron seconds the nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

7 OLD BUSINESS

- a. Building Update
CEO Culp advised that the transition date has been moved up to March 1st. The move began on February 2nd. The backup PSAP will be kept up and running until CSU is ready to transition back to their PSAP. New backup PSAP will have 12 positions but phase 2 of the PSAP buildout will be prioritized for Q3.
- b. National Park Service Contracting w/ LETA
CEO Culp stated that this project was previously tabled but the Park Service reached out and requested another meeting. More information forthcoming.
- c. Building Update|Lease w/ DFPC
DFPC owes the second part of their payment before March. First month's lease is also due in February in order for them to begin moving in in March. DFPC purchased two radio consoles and all PSAP monitors from LETA.
- d. Radio Funding
CEO Culp advised that this topic would remain under old business and will be revisited in August when Treasurer Allar is back. CEO Culp placed an updated quote in the board packet. She also reached out to Larimer County to inquire about having them manage consoles through a support contract.

8 NEW BUSINESS

- a. DHS Project
CEO Culp advised that LETA worked with DHS on a project to push out emergency alerts using the Public Broadcasting Network. The testing was successful. LETA will be drafting a letter of support on this technology.
- b. LETA owned fiber
CEO Culp stated that she is in conversation with Pulse about purchasing LETA owned fiber. Chair Charles asked what the benefit of this purchase would be. CEO Culp advised that it alleviates responsibility of LETA to maintain this fiber. CEO Culp also stated that CDOT is willing to lease fiber along Hwy 36 to Longmont, which would create diversity to Estes Park. She will continue to work on closing a couple of small gaps in Estes Park and Longmont.
- c. RTIC Lease @ Venture Dr
Vice Chair Shellhammer explained to the Board that RTIC currently works out of NCDTF and have run out of space. They are looking to expand and are interested in co-habiting with LETA. Vice Chair Shellhammer explained that it would be mutually beneficial for everyone to have RTIC monitor cameras around the county. Vice Chair Shellhammer made a motion to have LETA begin negotiations with RTIC on lease possibilities at Venture Drive.



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Chair Charles called for second on Vice Chair Shellhammer's motion. Director Stewart seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker.
ABSTAIN: None

d. Legislation Update

CEO Culp shared updates on two pieces of legislation, including a bill to address obstructing government operations through harassing phone calls to 911 and inclusive language emergency alerts which require emergency alerts to be sent in Spanish.

The CCOA has taken a position of support for SB 25-060 harassing phone calls to 911. CCOA is working on an amendments to the emergency alert language to include support of over-the-top apps for language translation. CEMA is in an opposed position.

e. LFRA RFP request

LFRA Chief Sendelbach addressed the board to advocate for a regionalization study. He asked the LETA Board to consider developing an RFP for a regionalization study.

After discussion, the LETA Board agreed that LETA staff would be tasked with putting together a group of government partners to define the scope of an RFP on regionalization.

Vice Chair Shellhammer made a motion to approve LETA Staff coordinating a group discussion and defining a scope for a regionalization RFP. Secretary Robinson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker.
ABSTAIN: None

9 STAFF COMMUNICATION

No comments

10 LETA BOARD COMMUNICATION

No comments

11 BUSINESS MEETING ADJOURNMENT FOR EXECUTIVE SESSION FOR 2 ITEMS:

Jackson County IGA Issue: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding Section VII of LETA's Fifth Amended Intergovernmental Agreement and Jackson County's obligations thereunder, and under Colorado Revised Statute § 24-6-402(4)(e) to determine the



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Board's position on matters regarding Section VII(2) of LETA's Fifth Amended IGA that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

Sheriff Poley may not participate in this portion of the Executive Session due to his conflict of interest.

Chair Charles calls for a motion to enter into Executive Session for the Jackson County IGA issue listed above. Vice Chair Shellhammer made the motion to enter into Executive Session. Director Stewart seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

LETA's PUC Complaint against CenturyLink: Motion to go into Executive Session under Colorado Revised Statute § 24-6-402(4)(b) for the purpose of receiving advice from the Board's legal counsel regarding the remedies LETA seeks against the BESP and under Colorado Revised Statute § 24-6-402(4)(e) to determine the Board's position on matters in PUC Proceeding No. 24F-0470T that may be subject to negotiation, developing strategy for negotiation, and instructing negotiators.

Chair Charles calls for a motion to enter into Executive Session for the PUC Complaint listed above. Director Stewart made the motion to enter into Executive Session. Director Poley seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Director Poley, Director Coldiron, Secretary Robinson and Director Stewart. **NOES:** None **ABSENT:** Treasurer Allar, Director Barker. **ABSTAIN:** None

Regular business meeting adjourned at 09:51 am.