

LETA Board Meeting Minutes

Meeting Subject:
Larimer Emergency Telephone Authority

Location:
LETA – Board Room
4867 Venture Dr
Johnstown, CO 80534

Meeting Contact:
Kimberly Culp

Date:
02/04/26

Time:
0900-1030

AGENDA ITEMS

1. CALL TO ORDER | ROLL CALL @ 0900

Called to order @ 0900 by Chief Charles. All board members present.

Steve Charles	X	Chair	Tim Doran	X	Director
Joe Shellhammer	X	Vice Chair	Mark McGarry	X	Director
James Robinson	X	Treasurer	Marc Barker	X	Director
Justin Allar	X	Director	Ian Stewart	X	Secretary

2. REVIEW OF THE AGENDA

No additions/changes.

3. PUBLIC COMMENT

No comments

4. FINANCIAL REVIEW

CEO Culp reviewed the November and December finance reports. No questions from the board.

5. CONSENT CALENDAR

- a. Approval of December 3rd meeting minutes
- b. Approval of November and December deposits and checks
- c. Approval of November and December finance report
- d. Approval of Resolution 2026-01 Posting Public Meetings

Chair Charles calls for a motion to approve the Consent Calendar. Vice Chair Shellhammer made the motion to approve. Secretary Stewart seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

6. BOARD ACTION

- a. **Election of Officers**
 - i. **Chair**

Chair Charles calls for nominations for LETA Board Chair. Vice Chair Shellhammer nominates Chair Charles. No other nominations. Chair Charles calls for a motion to approve the Chair nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

ii. **Vice Chair**

Chair Charles calls for nominations for LETA Board Vice Chair. Secretary Stewart nominates Vice Chair Shellhammer. No other nominations. Chair Charles calls for a motion to approve the Vice Chair nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

iii. **Treasurer**

Chair Charles calls for nominations for LETA Board Treasurer. Director Barker nominates Treasurer Robinson. No other nominations. Chair Charles calls for a motion to approve the Treasurer nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

iv. **Secretary**

Chair Charles calls for nominations for LETA Board Secretary. Vice Chair Shellhammer nominates Secretary Stewart. No other nominations. Chair Charles calls for a motion to approve the Secretary nomination. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

b. **EMD Recognition**

EMD Program Manager Bry Kirchner recognized CSUPD Communication Manager, Shae Peterson, for her outstanding EMD performance with 6 years of compliant/high compliant calls.

Chair Charles calls for a motion to adopt resolution 2026-02 recognizing Shae Peterson's performance. Director Barker made the motion to approve. Director Doran seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

c. Redundant Emergency Alert System

CEO Culp explained the need for a redundant emergency alert system due to a recent cyber-attack on another emergency alert system vendor. CEO Culp provided the board with documentation on the Rave Mobile Safety platform.

LETA is working with FEMA to possibly obtain a second IPAWS certificate. If a secondary certificate is not issued, LETA would still have a redundant local alerting system with RAVE. The addition of a redundant alert system would not impact the PSAPs financially or operationally. If approved by the board, LETA and RAVE can have the system stood up by March or early April.

Chair Charles calls for a motion to approve the RAVE contract to create a redundant emergency alert system. Vice Chair Shellhammer made the motion to approve. Secretary Stewart seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

7. OLD BUSINESS

a. CAD to CAD Project

CEO Culp stated that CRISP voted to approve CAD to CAD and have LETA fund it. Due to limitations set forth by CST and concerns about the CAD to CAD vendor, LETA will be doing an RFI. Technical specifications will be need from CRISP & CST to create this RFI. The group will be looking for something that is not CAD system specific. CEO Culp also shared that a demo for RAVE Link has been scheduled for the end of the month.

b. Estes to Longmont Fiber

CEO Culp advised that fiber splicing should be happening next week. The project could be done as early as March 2026. CEO Culp stated that Estes Park is updating their fiber at Town Hall at no cost to LETA.

8. NEW BUSINESS

a. Legislation Update

i. Radio Funding

This would be a per user fee to have connection to the state radio system in attempt to fill the gap in the state radio budget. CEO Culp is in conversations with the legislator drafting this language.

ii. **HB26-1037**

CEO Culp encouraged everyone to read this bill. It is restricting data in the emergency alert system. CCOA is in an amend position and working on a public safety exemption.

iii. **SB26-070**

CEO Culp stated that this bi-partisan bill relates to police surveillance and the accessing, sharing, and retention of data. CCOA is in an amend position on this bill as well.

iv. **Prepaid Bill**

CEO Culp advised this is a cleanup bill. DOR issued an opinion that if you use unlimited prepaid minutes that you no longer have to pay the 911 surcharge.

v. **Expanding Clery requirements**

18-26 year old missing persons will require an emergency alerts. No bill number assigned to this yet.

b. CenturyLink

i. Tariff Improvement Plan

CEO Culp has not seen Phase 2 of this plan but believe there is enough support to stop the improvement plan based on the problems encountered in Phase 1.

9. STAFF COMMUNICATION

No questions/comments.

10. LETA BOARD COMMUNICATION

No comments.

11. ADJOURNMENT

Chair Charles calls for a motion to adjourn. Director Allar made the motion to adjourn. Director Doran seconds.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Shellhammer, Treasurer Robinson, Secretary Stewart, Director Allar, Director Doran, Director Barker, Director McGarry. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

Meeting adjourned at 1001 hrs.